

ECP CO-CHAIRS AND ECP SUBCOMMITTEE MEMBERS

Early Career Professionals are consultants working at an ACLCA member company with 7 years or less of professional experience. (No age restrictions)

Nomination details ACLCA Early Career Professionals Subcommittee

- The roles are annual roles with positions finalised at the AGM in July each year.
- There will be one Chair or two Co-chairs and an unlimited number of ECPSc members.
- The Co-chair/s roles will need to have a proposer and seconder with at least one from within their company,
- If more than two people nominate for Co-chair, they will each deliver a short speechto the ECPs and a silent vote will take place to select the two co-chairs.
- The Co-chairs and ECPSc members will need to sign a pledge showing their understanding and commitment to the roles and responsibilities of the position.

2024-25 Co-Chair Positions open for nomination.

<u>To nominate for ECP Co-chair positions</u>, you **must** submit this nomination form and including your company name <u>and</u> signatures of the proposer and seconder. Email to Jennifer Ingham ACLCA Qld Executive Officer: <u>gld@aclca.com.au</u> by 30th June 2024

Nominated Position	Candidate (please print)	Company Member Endorsement	Seconder (ACLCA Member)
Co-Chair			Company
		Signature	Signature

I (print name) hereby agree to be nominated for the **ECPSc Co-chair position(s)**. I have read the outline of the roles and responsibilities and understand the nature of the commitment required for the position for which I have nominated.

Signature_____Date_____



ROLES & RESPONSIBILITIES OF ECPSc CO-CHAIR

- Co-chair the ECPSc meetings which take place bimonthly (6 meetings per year) or interim meetings as required. Prepare meeting agenda and minutes,
- Suggest and implement early career professionals initiatives promoting the participation and engagement of early career professionals to ACLCA,
- Assist ECPSc working group in the coordination of ACLCA Member Xmas Party BBQ and Bowls, including organising the bowls competition, organising the serving of food and welcoming guests,
- Work with the ACLCA ECPSc to identify topics/short courses that maybe of interest to early career professionals,
- Coordinate other early career professionals events and activities such as industry tours, panel event or similar events, with assistance from the ACLCA ECPSc,
- Participate in the development of short term and long-term strategic planning for the ECPs,
- Attend the bi-monthly Executive Committee meeting and report on ECPSc, activities (only one Co-chairrequired to attend each bi-monthly meeting and this can be done via online platforms),
- Assist the Executive Officer in promoting courses and events on social media platforms considered relevant by the ECPSs. This task can be delegated to a committee member.
- Contribute industry information or articles to ACLCA e-newsletter and social media.
- Complete other assignments as requested by the EC relating to ECPs.

I pledge my commitment to carrying out the above tasks as a Co-Chair of the ECPSc.

Name

Signature

Date



ROLES & RESPONSIBILITIES OF ECP SUBCOMMITTEE MEMBERS

- Attend and participate in the ECPSc meetings which take place bimonthly (6 meetings per year) or interim meetings as required. Attendance can be done via online platforms),
- Make suggestions for early career professionals initiatives promoting the participation and engagement of early career professionals to ACLCA,
- Assist at ACLCA Member Xmas Party BBQ and Bowls under the direction of the ECPSc working group, including organising the bowls competition, organising the serving of food and welcoming guests,
- Assist in organising other early career professionals events and activities such as industry tours, meet the auditors event or similar event under the direction of the Co-chairs,
- Contribute industry information or articles to ACLCA e-newsletter and social media
- Complete other assignments as requested by the Co-chair/s

I pledge my commitment to carrying out the above tasks as a member of the ECPSc.

Name

Signature

Date