

Abstracts submissions criteria Qld ECP Presentation – CleanUp Conference 15 - 19 September 2024 *ACLCA ECP Session

An Early Career Professional from each ACLCA State Chapter will be awarded an opportunity to present at CleanUp Conference 15-19 September 2024 *ACLCA ECP Session. ACLCA Qld sponsorship includes \$1500 Cash Prize to attend at CleanUp Conference and costs towards accommodation & flights * If you are an Early Career Professional practicing as a contaminated land consultant at an ACLCA member company and have professional experience spanning 7 years or less, you are eligible and encouraged to enter. This opportunity will help you develop confidence in public presentation and get your name known in the industry. These can be important factors in developing a successful consulting career.

How it works.

- Submit your written Abstract via gld@aclca.com.au no later than FRIDAY 17th May 2024. Finalists will be notified COB on 31st May 2024.
- Abstracts will be reviewed by the judging panel and three finalists will be selected to provide a <u>face-to-face</u> presentation or <u>online</u> presentation for regional ECPs at 6th June 2024 Member Bi-Monthly Networking Meeting. Winner will be announced Friday 7th June 2024
- Abstracts topics may be technical in nature and <u>must</u> be aligned to the conference themes. You needn't be an expert on the topic, nor have all of the answers to have a go. Participation is encouraged at every level.
- Abstracts must be original and associated with current projects based on your own work activity related to the contaminated land field as a consultant and not past work (such as university projects etc) and demonstrate the value of the material to the audience.
- Abstracts developed as past graduate/post graduate projects will not be accepted.
- Abstracts must not have previously presented at other conferences or forums.
- Abstracts with a pronounced commercial or marketing tone will not be accepted.
- The ECP Presentation winner is based on decisions made by the ACLCA Qld industry judging panel which comprises two members from the Executive Committee and one representative from the Auditor subcommittee.

* Prior to submission you should check with your employer and legal department to ensure there are no legal issues associated with the presentation content. ACLCA Qld will assume that the content has been checked for its accuracy and technical content prior to submission. *You should seek to confirm early with your employer that you will be able to attend the event in person should you win the sponsorship, and that any additional expenses above the \$1500 prize will be covered by your employer. We also request that you confirm your ability to attend at the time of submitting your abstract.

How to submit your written abstract.

Refer to the following link for CleanUp 2024 Conference Abstract Themes, Abstract Guidelines & Abstract Template <u>ECPs Sponsorship to present at Clean-Up Conference in Adelaide from 15-19 September 2024 - ACLCA</u>



Abstracts that do not strictly comply with these guidelines will not be accepted.

All abstracts MUST be submitted in the MS Word template available online.

Abstracts cannot exceed two pages and are to be submitted as Microsoft[®] Word files. Abstracts should be on-topic, based on the conference themes, and demonstrate the value of the material to the audience. It is important abstracts are well-written and clearly and concisely outline the material proposed for presentation.

Speaker Biography (brief 60 words).

The text must be justified, single-spaced 11 point Arial font throughout.

Please note: Your speaker biography will be used by the chairperson of the session, to introduce you so be sure to include your qualifications and experience.

Contact Executive Officer, Jennifer Ingham at qld@aclca.com.au

CRITERIA 2024 Judging Criteria for <u>ACLCA Qld Sponsorship</u> Quality of Presentation Material; Relevance of Content; Presentation Delivery.

Scoring:

Each criteria will be given a score out of 5 (as shown in the table below). Please provide a score as indicated for each item. Where total scores are tied, the judging panel should discuss further and decide on the better-quality presentation.



SPONSORSHIP - ACLCA ECP Session at CleanUp Conference 2024

| Category | Scoring Criteria | Total Points | Name | Name | Name |
|---|---|-----------------|------|------|------|
| Quality Presentation Material (15 points) | The type of presentation is appropriate for the topic and audience. Slides are visually attractive. Text is easy to read. Graphics and effects are used throughout to enhance presentation. | 5 | | | |
| | Information is presented in a logical sequence. Presenter has stronghold on the content and content is thoroughly addressed. No mistakes are made with regard to content knowledge. | 5 | | | |
| | Presentation appropriately cites requisite number of references. | 5 | | | |
| Relevance of Content (45 points) | Introduction is attention-getting, lays out the material well, and establishes a framework for the rest of the presentation. | 5 | | | |
| | Technical terms are well-defined in language appropriate for the target audience. Topic discussed is very highly informative. | 5 | | | |
| | Presentation contains accurate information. | 10 | | | |
| | Material included is relevant to the overall topic. | 10 | | | |
| | Appropriate amount of material is prepared, and points made reflect well their relative importance. | 10 | | | |
| | There is an obvious conclusion summarising the presentation. | 5 | | | |
| | Topic is discussed clearly and in an organized manner. Shows preparedness. | 5 | | | |



| Presentation Delivery | Presenter is highly informed about subject and eloquently conveys information to audience. | | | |
|--------------------------|--|-----|--|--|
| | Speaker uses a clear, audible voice. | 5 | | |
| | Delivery is poised, controlled, and smooth. | 5 | | |
| (40 points) | Good language skills and pronunciation are used. | 5 | | |
| | Visual aids are well prepared, informative, effective, and not | 5 | | |
| | distracting. | | | |
| | Length of presentation is within the assigned time limits. | 5 | | |
| | Information was well communicated. | 10 | | |
| Total Score | Total Points | 100 | | |