

## **Protocol: Expression of Interest - Membership and Ethics Sub-Committee 2023-2024**

### **Criteria:**

- Representation on the Membership and Ethics Sub-Committee is a voluntary role.
- M&ESc representation must be from ACLCA Qld Member Company.
- Submit a formal expression of interest for the M&ESc and CV/Resume, demonstrating industry experience.
- Expression of interest for the M&ESc to be reviewed for approval by nominated representatives of the ACLCA Qld Executive Committee.

### **The Role of the Membership and Ethics Sub-Committee is to support the Executive Committee in:**

1. Establishment of Company, Affiliate & Associate Membership criteria.
2. Understanding and managing the ACLCA membership protocols including:
  - application and approval of membership;
  - handling of complaints/grievances regarding performance of Member companies;
  - appropriate actions by ACLCA in response to identified unacceptable practices or work quality from member businesses.
3. Providing assistance to the Committee in processing membership applications.
4. Consulting with the Committee in situations where ethical issues arise.

**The M&E Sub-Committee meet by teleconference on an as-needs basis and communicate as required.**

**Submissions for Expression of Interest for the M&ESc to be emailed to Executive Officer: Jennifer Ingham. E: [qld@aclca.com.au](mailto:qld@aclca.com.au)**